

CAREER OPPORTUNITY

Two Rivers Platinum Mine is a joint venture between African Rainbow Minerals (ARM) (54%) and Impala Platinum (46%) and is managed by ARM. The operation is situated on the farm Dwarsrivier on the southern part of the eastern limb of the Bushveld Complex some 35 kilometres south-west of Burgersfort in Limpopo, South Africa.



Chief Storekeeper

Grade: CU

Reference no: FIN/03/26 (Internal / External)



PURPOSE OF THE JOB

The Chief Storekeeper will be responsible for overseeing stores operations at Two Rivers Platinum Mine, managing staff, ensuring effective inventory control and stock availability, compiling monthly warehouse reports, and ensuring full compliance with Supply Chain Management policies.

REPORTS TO

Logistics Coordinator

MINIMUM QUALIFICATIONS

- National Diploma / Bachelor's degree or equivalent in Supply Chain Management / Logistics / Commerce
- Computer Literacy

MINIMUM EXPERIENCE

- Minimum 5 years of progressive stores and warehouse control experience in mining environment required
- Knowledge or previous exposure in working with an ERP system

JOB RESPONSIBILITIES

- To effectively supervise, motivate and keep the team focused on organizational goals;
- Ensure efficient controls in line with the best warehouse practices and standards;
- Direct the stores personnel to ensure stock replenishment;
- Actively manage the Min/Max and ROL of stock to reduce the amount of no stocks;
- Overall performance to be measured against the standard operating procedures in place governing the store environment;

- Operates as a Working Manager by getting involved in the daily activities and perform any job/duties necessary to keep the store operating at the maximum efficiency;
- Owns warehouse related policies and procedures and manage the systems necessary for effective management of Warehouse operation;
- Ensure the storage of material complies with requirements for safety, accessibility and legality;
- To minimize inventory differences, investigate differences to determine origin, correct and take corrective action to avoid recurrence;
- Optimize the warehouse resources planning and co-ordination;
- Set up and manage stores personnel performances objectives to ensure alignment with overall supply intention;
- Continually maintain high levels of client service while making certain that the store adhere to all safety regulations guidelines and operating procedures;
- Plans and prepares work schedules and hand it over to the Assistant storekeeper for delegation;
- Liaise with customers and technical staff to determine needs and to ensure standards, specifications, and quality of products and services;
- To compile and submits monthly /ad-hoc reports or other information for management.

TERMS & CONDITIONS

The successful candidate will be appointed on the condition of being certified medically fit as per the Mine Health and Safety Act 29/1996. Applicants must be prepared to undergo certain job-related assessments, if required as part of the selection process. Credit, criminal and reference checks may be done by the Mine if deemed necessary.

EQUITY STATEMENT

Designated groups will receive preference and in making a final selection, consideration will be given to achieving the Mining Charter as well as the TRP Employment Equity Plan.

POPIA DISCLAIMER

By sending your CV to the e-mail address on this advertisement you agree to:

- The processing of your personal information and sharing it with third parties for verifications.
- The exercising of your rights provided for by POPIA.
- To acknowledge that TRP will keep the record of your personal information confidential.

ADDITIONAL INFORMATION

Interested applicants are requested to submit their CV's with certified copies of their Qualifications to:

recruitmentMD@trp.co.za

Please be advised that:

- Late applications will not be entertained.
- Only applicants meeting the minimum requirements will be considered.
- If you have not been contacted within three (3) weeks after the closing date, please consider your application to be unsuccessful.
- Correspondence will be limited to shortlisted applicants.
- Two Rivers Platinum reserves the right not to appoint.

Closing date: 26 February 2026

Our vision: Safe, Sustainable and Profitable Platinum

Visit our website on: www.trp.co.za

Follow us on LinkedIn: <https://www.linkedin.com/company/two-rivers-platinum-mine>



FRAUD ALERT

TRP subscribes to ethical recruitment processes. We will never:

- ◆ Ask for money in exchange for any application, medical assessment, and interview or to be appointed.
- ◆ Display personal contact details or cell phone numbers of individual recruiters on the advert as a form of communication or job application.

